

# Toolkit for an Explanation Text

I have written a title

I have written an introduction to the topic.

I have sub-headings for each stage in the process

My paragraphs for each key point explain what happens at this stage.

It is in the present tense

I could include a  
glossary too!

I have used cause and effect vocabulary:

so, if, as a result of, therefore, because, since so that,  
consequently, this means that, in order to

I have used time adverbials to link ideas - especially  
between paragraphs: to begin with, at this stage, when,  
before, after, not long after, at last, eventually.

I have used some technical or scientific words